

**MIDDLE SCHOOL ATTENDANCE TRUANCY PROTOCOL
STEPS IN MONITORING
QUICK REFERENCE**

- STEP 1 PARENT/GUARDIAN SIGNS PROTOCOL**
- STEP 2 NOTICE OF TRUANCY
1ST NOTIFICATION
ATTACHMENTS A**
- STEP 3 NOTICE OF TRUANCY
2ND NOTIFICATION
ATTACHMENTS A-1**
- STEP 4 NOTICE OF TRUANCY
ATTACHMENT A-1
CERTIFIED MAIL/RETURN RECEIPT REQUESTED**
- STEP 5 REFERRAL TO LAW ENFORCEMENT
ATTACHMENT B**
- STEP 6 REFERRAL TO LAW ENFORCEMENT
PARENT/GUARDIAN CONTACT DOCUMENTATION
ATTACHMENT B**
- STEP 7 WARRANT REQUEST
ATTACHMENT C**