

**Board Policy****Descriptor Code: BCBI****Public Participation in Board Meetings**

---

1. The Board of Education welcomes visitors to Board meetings and is willing to hear any person or persons desiring to appear before the Board. Individuals are expected to contact the Superintendent, his/her administrative staff and/or local school officials in an effort to secure a satisfactory solution to the concern. Members of the Board of Education shall refer all concerns/requests to the appropriate administrative official.
2. Persons who wish to appear before the Board must submit a request in writing stating the specific reason for the request to the Superintendent not later than noon Friday prior to the next regularly scheduled Thursday Board meeting. The Superintendent will schedule appearances on the meeting agenda.
3. Questions from Board members and/or the Superintendent may be asked for clarification but after a request for special action or a grievance has been heard, no comment will be made by Board members or the Superintendent. Matters requiring board action will be placed on the agenda for the next regular meeting unless the Board by majority vote determines that action is needed on a matter prior to the next regular Board meeting.

---

TroupPrivate

Date Adopted: 7/1/2001  
Last Revised: 3/1/2010