

TROUP COUNTY SCHOOLS  
REQUEST FOR PROPOSAL  
CHROMEBOOK DEPLOYMENT

TROUP COUNTY SCHOOLS  
LAGRANGE, GEORGIA

RELEASED ON APRIL 30<sup>TH</sup>, 2018  
DUE ON MAY 11<sup>TH</sup>, 2018

## Overview

The **Troup County School System (TCSS)** is requesting a proposal from interested vendors to supply approximately 6,000 Chromebook devices and associated turnkey services. The **Troup County School System** plans to select the most qualified business partner to enter into an agreement with for the above referenced project.

## Submittals

Responses must be received by Joshua Moneypenny, Director of Technology, Troup County Schools, 100 North Davis Road, Building A, LaGrange, GA. 30241 **on or before 12:00 P.M. Eastern Standard Time on May 11, 2018**, after which time submitted responses may no longer be accepted. Late responses that are not accepted will be informed as such and may not be considered. Each response must contain "Pricing Sheet" that is found inside this document.

To be accepted, **all responses must be submitted electronically via email to Joshua Moneypenny, Director of Technology**, at [moneypennyjd@troup.org](mailto:moneypennyjd@troup.org).

Written or Oral responses are not acceptable.

Please direct all questions regarding this RFP and the program it represents to:

Joshua Moneypenny  
Troup County Schools  
100 North Davis Road  
Building A  
LaGrange, GA 30241  
Phone: (706) 812-7979

## Disclaimers

The Troup County School System is not liable for any costs incurred by any person or firm responding to this Request for Proposals.

Submitting firms should not contact any members or employees of the Troup County System of Education except Mr. Moneypenny.

TCSS reserves the right to not select a winner and rebid the RFP if it is decided that no bids met the needs of TCSS.

## Award

TCSS will award this contract to the bidder whose proposed solution is determined to be the best value to TCSS. TCSS reserves the right to accept or reject any part of a submitted bid.

## Vendor Requirements

- Vendors must have a proven track record of providing high quality service, the ability to serve as a strategic partner in service and support and provide timely acquisition, deployment, and implementation.
- Vendors must be a certified reseller/partner for both HP and Dell
- Vendors must be bonded/insured.
- Warehouse facility large enough to store all of the purchased devices

- Must provide background checks, at no cost to TCSS, on any employees that visit a TCSS facility
- Supply at least 3 references of similar projects in scope and size
- Supply a vendor overview detailing company size, experience, proposed team members and core competencies
- Devices needing ADP repair must be picked up by the vendor and returned when repaired. No shipping of devices to or from TCSS is allowed for repairs.
- Include a sheet detailing a value adds included in the project
- Price sheet must be in excel format, all other documents must be contained in one searchable PDF
- All device prices should include 2% spare units pool and a parts closet to include replacement mainboard, keyboards, batteries and screens
- Include a detailed explanation of the entire warranty process

## Scope of Services

It is important to understand the requirements of this RFP so that the vendor's submittal contains all of the requested information and in the correct format. TCSS is looking to deploy approximately 6,000 Chromebook devices with the potential to deploy an additional 3,000 devices during the 2018-2019 school year. These devices will either be a HP Chromebook x360 11 or a Dell 5190 2in1 Chromebook. **Absolutely no substitutions allowed.**

**Devices should have a minimum of 4GB memory and 32GB storage, world facing camera and stylus support. The cost of the actual stylus will be a separate line item.**

Vendors will provide line item pricing in an ala carte format using the included Pricing Sheet. Vendor will submit two pricing sheets, one for each model of Chromebook. All pricing must be on a Pricing Sheet or it will not be accepted. A separate price must be submitted for each line item. Each line item must be independent of each other so that TCSS can choose any item on the list without having to select another.

## Description of Line Items

White Glove Service – This per device cost must include the following:

- Project Manager to facilitate a successful rollout with TCSS
- Receiving devices at vendors facility to facilitate the white glove service
- Ability to securely warehouse until deployed based on the district's customized deployment schedule
- Enrollment of each Chromebook into the Troup.org Google Apps Domain
- Updating Chromebook to newest version of ChromeOS
- Delivery of devices to six different schools
- Being onsite to assist TCSS in handing out devices to students and tracking which device is assigned to which student
- A complete electronic list of serial numbers or service tags per school
- Removal of all packaging and trash from the delivery site
- Include all shipping and handling costs

Device Etching

- Etching of TCSS supplied logo on top of Chromebook. Logo should be approximately 2 inches in diameter

- Etching of “Property of Troup County Schools Please Call 706-812-7979 If Found” on bottom of Chromebook. Complete text should be approximately 3 inches wide and ½ inch tall, text can be on two lines.

#### Google G Suite License

- Per unit pricing for a single Google Chrome OS Management Console License

#### Device with 1 Year Manufacturer Warranty and No Accidental Damage Protection Plan (APD)

- A manufacturer’s warranty to cover hardware failures for 1 year from the date of delivery

#### Device with 3 Year Manufacturer Warranty and No ADP

- A manufacturer’s warranty to cover hardware failures for 3 years from the date of delivery

#### Device with 4 Year Manufacturer Warranty and No ADP

- A manufacturer’s warranty to cover hardware failures for 4 years from the date of delivery

#### Device with 5 Year Manufacturer Warranty and No ADP

- A manufacturer’s warranty to cover hardware failures for 5 years from the date of delivery

#### Device with 3 Year Manufacturer Warranty and ADP

- A manufacturer’s warranty and ADP plan to cover the device for 3 years from the date of delivery
- No deductible

#### Device with 4 Year Manufacturer Warranty and ADP

- A manufacturer’s warranty and ADP plan to cover the device for 4 years from the date of delivery
- No deductible

#### Device with 5 Year Manufacturer Warranty and ADP

- A manufacturer’s warranty and ADP plan to cover the device for 5 years from the date of delivery
- No deductible

#### 3 Year Third Party Warranty and ADP

- A third party warranty and ADP plan to cover the device for 3 years from the date of delivery, this should not include the cost of the device
- No deductible
- Unlimited repairs per device
- Please attach a sheet with details of coverage, limitations, terms and additional pertinent information. At least two references from other school districts who utilize this ADP.

#### 4 Year Third Party Warranty and ADP

- A third party warranty and ADP plan to cover the device for 4 years from the date of delivery, this should not include the cost of the device
- No deductible
- Unlimited repairs per device
- Please attach a sheet with details of coverage, limitations, terms and additional pertinent information. At least two references from other school districts who utilize this ADP.

#### 5 Year Third Party Warranty and ADP

- A third party warranty and ADP plan to cover the device for 5 years from the date of delivery, his should not include the cost of the device
- No deductible
- Unlimited repairs per device
- Please attach a sheet with details of coverage, limitations, terms and additional pertinent information. At least two references from other school districts who utilize this ADP.

#### Lockncharge Carrier 40 Cart

- Single unit pricing on a 40 unit cart, must include all shipping and handling charges
- Pricing should be valid for any quantity and not restricted to a minimum order

#### Dell Compact Charging Cart – 36 Devices CT36U18

- Single unit pricing on a 36 unit cart, must include all shipping and handling charges
- Pricing should be valid for any quantity and not restricted to a minimum order

#### Infocase Vantage Sleeve INF-VANSLV-11

- Price listed should be per unit but the minimum amount TCSS would purchase is quantity 6,000.

#### InfoCase Top Loader TL-11-PKT

- Price listed should be per unit but the minimum amount TCSS would purchase is quantity 6,000.

#### Absolute for Chromebooks for asset location and recovery

- Price listed should be per unit but the minimum amount TCSS would purchase is quantity 6,000.

#### Alternative software for asset location and recovery

- Price listed should be per unit but the minimum amount TCSS would purchase is quantity 6,000.  
Please attach a data sheet listing features and specifications

#### Stylus

- Manufacturer branded stylus compatible with the device
- Pricing should be valid for any quantity and not restricted to a minimum order

#### Battery Replacement Coverage

- Price per unit for coverage of defective batteries during the 2<sup>nd</sup> and 3<sup>rd</sup> year of device. Defective batteries include those that no longer hold a charger, prevent the device from functioning correctly or do not maintain 50% of their initial runtime

Company Name:

**HP Chromebook x360 11 Price Sheet – All pricing should be per unit**

White Glove Service	
Device Etching	
Google G Suite License	
Device with 1 Year Manufacturer Warranty and No ADP	
Device with 3 Year Manufacturer Warranty and No ADP	
Device with 4 Year Manufacturer Warranty and No ADP	
Device with 5 Year Manufacturer Warranty and No ADP	
Device with 3 Year Manufacturer Warranty and ADP	
Device with 4 Year Manufacturer Warranty and ADP	
Device with 5 Year Manufacturer Warranty and ADP	
3 Year Third Party Warranty and ADP	
4 Year Third Party Warranty and ADP	
5 Year Third Party Warranty and ADP	
Lockncharge Carrier 40 Cart	
Dell Compact Charging Cart – 36 Device CT36U18	
InfoCase Vantage Sleeve INF-VANSLV-11	
InfoCase Top Loader TL-11-PKT	
Absolute for Chromebooks for asset location and recovery	
Alternate software for asset location and recovery	
Stylus	
Battery Replacement Coverage	

Company Name:

**Dell 5190 2in1 Chromebook Price Sheet – All pricing should be per unit**

White Glove Service	
Device Etching	
Google G Suite License	
Device with 1 Year Manufacturer Warranty and No ADP	
Device with 3 Year Manufacturer Warranty and No ADP	
Device with 4 Year Manufacturer Warranty and No ADP	
Device with 5 Year Manufacturer Warranty and No ADP	
Device with 3 Year Manufacturer Warranty and ADP	
Device with 4 Year Manufacturer Warranty and ADP	
Device with 5 Year Manufacturer Warranty and ADP	
3 Year Third Party Warranty and ADP	
4 Year Third Party Warranty and ADP	
5 Year Third Party Warranty and ADP	
Lockncharge Carrier 40 Cart	
Dell Compact Charging Cart – 36 Device CT36U18	
Infocase Vantage Sleeve INF-VANSLV-11	
InfoCase Top Loader TL-11-PKT	
Absolute for Chromebooks for asset location and recovery	
Alternate software for asset location and recovery	
Stylus	
Battery Replacement Coverage	