

First Class Mail Requested

Notice of Truancy

DATE: _____

Dear Parent/Guardian of _____,

Your child has accumulated **five (5)** or more **unexcused** absences, **(7) unexcused tardies**, or **(7) unexcused early dismissals** from school and is therefore truant. Any child subject to compulsory attendance who during the school calendar year has more than five days of unexcused absences is truant (State rule 160-5-1-.10).

Students who miss school are not able to benefit from important academic instruction that they will need in order to be successful in school, and ultimately to be successful citizens. Georgia schools are held accountable for ensuring that all students attend school. All absences must be accompanied by a written explanation, even though the law does not differentiate between excused and unexcused absences. Our school begins the instructional day at _____ and ends the instructional day at _____. We ask that students arrive on time to school so that they may establish daily routines that will benefit learning.

Our records indicate that your child has the following attendance history this school year:

Unexcused absences _____ Excused absences _____
Unexcused Tardies _____ Unexcused Early Dismissals _____

Please be advised that future unexcused absences will be reported to law enforcement.
The Troup County Board of Education is working in conjunction with your local law enforcement agencies to ensure that parents follow the law with regard to school attendance.
Please be advised that future absences may be reported to law enforcement.

Sincerely,

Please sign and return

Parent's/Guardian's Signature

Student's Signature