

TROUP COUNTY SCHOOL SYSTEM
Truancy Protocol
WARRANT REQUEST

Law Enforcement Agency:

Troup County Sheriff's Department:
Capt. Derwin Brewer, 706-298-3679 Office
706-523-2289 Cell, 706-298-3734 FAX

LaGrange Police Department:
Sgt. Robert Kirby, 706-883-2614 Office
706-883-2620 Other, 706-883-2679 FAX

Hogansville Police Department:
Inv. Marcus Rakestraw, 706-637-6648 Office
706-637-9933 FAX

West Point Police Department:
Officer C. Mitchell, 706-645-3525 Main Office
706-643-3299 FAX

School requests that law enforcement pursue legal action against:

Parent(s)/Guardian(s):

Name of Child:

Age: Date of Birth: Race: Gender:

Home Address:

Home Telephone:

Work Address:

Work Telephone:

School:

Principal: Date:

Reason:

The child continues to have excessive absences. Parents or guardian have been notified of the consequences for non-compliance of the Compulsory Attendance Statute.

Other (please explain):

Date of Entry at Present School:
Number of Absences: Number of Tardies:

School Attendance Coordinator's Signature

Attach the official attendance report

NOTE: Please fax a copy of the letter delivered to the parent to the referring school

DELIVERY LOG:

Officer's Signature: Date:

Parent/Guardian's Signature: Date:

Exhibit "A" (Must be included with Warrant Request)

- Exact dates for absences
Any follow up letters from the school
Contact information for any school official having contact with the parent whether phone or written contact
Any excuses sent in by parent
Any logs of school contact with parent
Information containing any homebound programs offered or school withdrawals by the parent
Initial letter from school